

# PACCAR Safety Orientation



## Purpose of Safety Orientation

- The intent of this Safety Orientation is to inform you of the following:
  - The hazards that exist in your work environment
  - How to deal with these hazards
  - Your rights as an employee
  - How to seek help in an emergency
  - What is expected of you as an employee



# Accidents

- Report accidents to supervisor immediately
- Minor accidents: file report within 24hrs
- Serious accidents: file report immediately!



## First Aid

- Obtaining Treatment
  - Call 911 first for serious injuries.
  - Look for First Aid Kits or AED for treatment.
- Location of Emergency Showers, Eye Wash, and First Aid
  - All PACCAR labs have Emergency Showers, Eye Wash and First Aid Kits (by entrances).
  - PACCAR exists and hallways have Fire Extinguishers, Fire Alarms, AED's and First Aid Kits.
- Names and location of First Aid trained employees
  - Joshah Jennings, PACCAR 133
  - Scott Lewis, PACCAR 131



# Potential Hazards on the Job

- Right-To-Know: You have the right to know the risks associated with the materials & tools you are working with. You have the right to feel safe while working them.
- Safety Data Sheets (SDS): Each lab that contains hazardous materials shall maintain SDS's that serve to identify risks, how to mitigate them, and treatment.
- All PACCAR Labs:
  - Safety glasses must be worn at all times.
  - You must receive safety training by WSU, CMEC, AND lab-specific training by your supervisor.
  - Forklifts, overhead cranes, and power tools require special training.
  - 2 Person Rule: never work in a lab by yourself
- PACCAR Chemical Labs:
  - Lab coats must be worn.
  - Nitrile gloves must be worn. Use the "1 glove" rule when using a door handle.
  - Adhere to SDS for any additional PPE.







# Total Safety Program

- The Safety Committee and meetings are intended for training, education, and discussion of safety issues and concerns.
- Safety Committee Representatives:
  - Joshah Jennings, PACCAR 133
  - Scott Lewis, PACCAR 131
- Safety Policies and rules and their value:
  - Ensure the safety of ALL employees and visitors in our facility and at the University
  - Goal: *Everyone goes home every day with no accidents or injuries*
- Safety division resources: Police, Fire, Safety Services and Environmental Health and Safety.
- Campus Safety Plan: <https://safetyplan.wsu.edu/>





# Personal Work Habits

- Proper lifting techniques, avoiding slips and falls
  - Lift with your legs, not your back
  - Rotate upper and lower body together
  - Get up and move occasionally
- Good housekeeping
  - Clean your work area daily
  - Keep walkways clear to minimize trip hazards
  - Empty trash containers in rear (south) of PACCAR
  - *Clean as you go* to improve safety for all
  - PUT TOOLS BACK. Remember, this is a shared work facility
- Safe work procedures
  - Follow the safe training procedures that you receive



# Specific Training

- Your supervisor will provide lab-specific training for your area
  - Safe handling of hazardous materials
  - Proper PPE
  - Hazards involved
  - Specific procedures for processes and equipment operation in your research area
- Never use equipment with uncertainty
  - If you are outside of your comfort level contact Joshah Jennings or Scott Lewis



# On-the-job Training

- You will be observed and assessed on your skill level and qualifications
- You will be trained and assigned tasks and expected to follow procedures provided to you in training.
- You may need to get specific training from WA Dept of Labor and Industries such as Forklift Licensing.